

PLANT EQUIPMENT TESTING AND CALIBRATION POLICY

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1. PURPOSE:

This Plant Equipment Testing and Calibration Policy outlines the procedures and guidelines for the testing and calibration of plant equipment utilized by Fibre Network Group Ltd. The policy is designed to ensure the safe and efficient operation of all equipment, compliance with regulatory requirements, and the provision of high-quality utility services to our customers.

2. SCOPE:

This policy applies to all plant equipment used by Fibre Network Group Ltd including but not limited to small plant equipment, CAT & Genny, GDU's and any other critical utility infrastructure equipment.

3. RESPONSIBILITIES:

3.1. Management:

The management team is responsible for establishing and maintaining a comprehensive testing and calibration schedule. This includes allocating resources, setting priorities, and ensuring compliance with this policy.

3.2. Maintenance Personnel:

Maintenance personnel are responsible for performing regular equipment inspections, testing, and calibration as required. They should maintain detailed records of all activities and promptly report any issues or discrepancies.

3.3. Quality Assurance:

Supervisors are responsible for overseeing the calibration and testing process, conducting audits, and ensuring compliance with regulatory standards and internal policies.

4. CALIBRATION AND TESTING PROCEDURES:

4.1. Frequency:

The frequency of calibration and testing for each piece of plant equipment shall be determined based on manufacturer recommendations, regulatory requirements, and historical data. At a minimum, equipment shall be tested annually.

4.2. Calibration Standards:

All testing and calibration activities shall adhere to relevant industry standards and regulations, including those specified by the UK government and regulatory bodies.

4.3. Qualified Personnel:

Only trained and qualified personnel shall perform calibration and testing activities. Personnel should receive appropriate training and certification.

4.4. Documentation:

Detailed records of all calibration and testing activities, including dates, results, and any corrective actions taken, shall be maintained, and made available for inspection upon request.

4.5. Corrective Actions:

In the event that equipment fails calibration or testing, corrective actions shall be promptly taken to address the issue. Equipment should not be used until it meets the required standards.

5. REGULATORY COMPLIANCE:

Fibre Network Group Ltd shall adhere to all relevant UK regulations and industry standards regarding the calibration and testing of plant equipment. Any changes in regulations shall be promptly incorporated into our calibration and testing procedures.

6. REVIEW AND IMPROVEMENT:

This policy shall be reviewed annually or as needed to ensure its effectiveness and relevance. Any necessary updates or improvements shall be implemented in a timely manner.

7. TRAINING AND AWARENESS:

All employees involved in the calibration and testing process shall receive sufficient training and ongoing awareness programs to stay informed about the latest industry standards and best practices.

8. Conclusion

This Plant Equipment Testing and Calibration Policy is a critical component of Fibre Network Group Ltd commitment to providing reliable utility services while prioritizing safety and regulatory compliance. All employees are expected to adhere to this policy to maintain the highest standards of quality and safety in our operations.

Employee/ Sub-contractor:

Date

Fibre Network Group Director: R. Donnelly

25/09/2023